

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: Atlantic Technology Consultants, Inc.  
 Region/Locality: Blue Ridge PSAPS  
 Period: March 2003

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
<b>Active Tasks</b>					
<b>PHASE I</b>					
Assess the ability of the Blue Ridge PSAP's CPE to Support the CAS and NCAS solution for the wireless E911 Phase I and make recommendations.	Blue Ridge	100%	257.5	0	
Make contact with the LECs	Blue Ridge	100%	40	0	
Draft Phase I request letters for WSPs	Blue Ridge	80%	34.75	0	
Draft Cost recovery funding requests	Blue Ridge	100%	34	0	See attached report for details
Coordinate review of service agreements or NDAs	Blue Ridge	30%	217.25	0	See attached report for details
Recommend # of wireless 911 trunks	Blue Ridge	20%	103	0	
Organize initial planning meeting	Blue Ridge	15%	117.25	0	
Coordinate receipt of cell sector address & route info	Blue Ridge	75%	436.25	0	See attached report for details
Manage install of wireless 911 trunk & CPE upgrade	Blue Ridge	5%	101.11	14.61	
Manage implement of Phase I service	Blue Ridge	40%	338	75.75	See attached report for details
Monthly report of project status to PSAP managers	Blue Ridge	35%	237.48	22.86	See attached report for details
Report project status of Wireless E911 Board	Blue Ridge	20%	125.76	12.13	See attached report for details
Coordinate/provide training on Phase I calls	Blue Ridge	8%	74	0	
Coordinate Phase I testing and cutover	Blue Ridge	25%	254	0	
Assist PSAP preparing true-up	Blue Ridge	6%	23	0	
<b>PHASE II</b>					
Assess PSAP readiness for Phase II	Blue Ridge	30%	177.75	0	
Make initial contact w/ 911 service provider	Blue Ridge	21%	30	0	
Draft Phase II request letters	Blue Ridge	20%	25	0	
Draft cost recovery funding request	Blue Ridge	28%	42	0	
Coordinate review of service agreements or NDAs	Blue Ridge	8%	28	0	
Identify Phase II technology solution	Blue Ridge	3%	36.5	0	

	See attached report for details
	See attached report for details

Completed Tasks					
			0	0	

Issues of Importance		
Issue	Actions Proposed to Resolve Issue	Comments